

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Cotswold Space - County Hall, Trowbridge BA14 8JN  
**Date:** 14 January 2016  
**Start Time:** 7.05 pm  
**Finish Time:** 9.40 pm

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## **In Attendance:**

Cllr Stephen Oldrieve (Chairman), Cllr Horace Prickett (Vice Chairman),  
Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight,  
Cllr Jeff Osborn and Cllr Graham Payne

**Total in attendance: 37**

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
1	<u>Apologies</u> Apologies for absence were received from Councillor Helen Osborn, Mr Colin Kay (Campus Working Group) and Inspector James Brain.
2	<u>Minutes</u> The minutes of the meeting held on 12 November 2015 were presented for consideration. The Chairman drew attention to the discussion on Children's Centres with the Cabinet Member for Children's Services, and noted that when the new model of services had been approved by Cabinet, Trowbridge had retained two of its three current centres as it the Board had requested, rather than retaining only one.

	<p><b><u>Resolved:</u></b>  <b>To APPROVE and sign as a true and correct record.</b></p>
3	<p><u>Declarations of Interest</u></p> <p>Councillor Graham Payne declared a non-pecuniary interest in grant application 1616 under minute 11a by virtue of a relative being connected with the grant applicants, and did vote during the item.</p>
4	<p><u>Chairman's Announcements</u></p> <p>Through the Chair there were the following announcements:</p> <ol style="list-style-type: none"> <li>1) Your Care Your Support - A written announcement was circulated with the agenda.</li> <li>2) Public Spaces Protection Order - A report was considered on the proposed Public Space Protection Order(PSPO) for Trowbridge.</li> </ol> <p><b><u>Resolved:</u></b>  <b>To note the further work carried out to develop the proposed PSPO in Trowbridge, and</b></p> <p><b>To mandate that the PSPO Working Group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Trowbridge affected.</b></p> <ol style="list-style-type: none"> <li>3) Arts Workshop in relation to cultural strategy, to take place on 18 January at the Civic Centre.</li> <li>4) Wiltshire Passenger Transport Review - A written announcement was circulated as attached to these minutes. It was noted the review was only in relation to bus services.</li> </ol>
5	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ol style="list-style-type: none"> <li>i. <b>Office of the Police and Crime Commissioner(OPCC)</b>  Naji Darwish from the OPCC delivered a presentation on behalf of Commissioner Angus MacPherson detailing the proposal that the policing element of the council tax be increased by 1.9%, and the consultation on the proposal which would end on 3 February 2016.</li> </ol> <p>Details were also provided on performance statistics for the past year, noting despite a slight increase in reported crime Wiltshire had the 7<sup>th</sup> lowest crime rate in England and Wales, as well as explanations of increased costs and reduced grant funding.</p> <p>Queries were raised on the estimates used to calculate the increased</p>

costs, in particular in relation to forthcoming increased national insurance contributions, where some members felt the assumptions to be too high given the proposed measures taken by the Fire Authority and Wiltshire Council finance officers for the same issue. A response from the chief finance officer of the OPCC would be sought and circulated to the Area Board.

Details were also sought on the integration of administration and increased cooperation with Avon and Somerset Police, and how these savings from shared support services and other measures were progressing. It was stated around £0.500m was predicted to be saved through such methods for the next financial year.

It was also noted by the Board that the police element of the council tax was currently the lowest in the region, and that it received the second lowest grant funding of any police service.

**ii. Wiltshire Police**

The written update from Inspector James Brain was noted. Sergeant Mark Hough in attendance reported on recent pilot programmes to improve response times, and provided details on crime data for the area.

**iii. Wiltshire Fire and Rescue Service**

It was noted the Combined Wiltshire and Dorset Fire Authority would come into being on 1 April 2016. It was stated the Authority had received the fourth largest reduction to its grant of any UK Fire Authority, and that though some district councils and Police and Crime Commissioners had been given the right to increase their council tax precept by £5, that is by more than 2%, this had not been the case for Fire Authorities.

The Board also expressed thanks to the service for their excellent Christmas Party, and drew attention to the in-house magazine offered by the Fire Authority on recent activities and plans.

**iv. Trowbridge Community Area Future (TCAF)**

The written update was noted. Lindsey Millen, TCAF Coordinator, reported that the government had accepted TCAF's application for charity status, which would open up further opportunities for the group and its work in the community area.

Details were also provided on the continuation of the Wellbeing report as detailed in previous meetings, a skate group working with Wiltshire Council, and a meeting of BA14 Culture on 9 February 2016 at Bridge House from 1230-2000. A meeting with parishes regarding Speed Indicator Devices had also been arranged for 8 February 2016.

**v. Town and Parish Councils**

The written update from Trowbridge Town Council was noted. Further

	<p>updates were received as follows:</p> <p>Hilperton - It was reported many residents were upset with recent work undertaken cutting trees in the Paxcroft Mead area, and at the response of officers to the concerns expressed. It was requested the Area Board follow up the matter.</p> <p>West Ashton - Subject to agreement of the Area Board, plans were progressing for a metro count and to investigate speeding.</p> <p>There were no updates from other parishes.</p> <p><b>vi. Local Youth Network (LYN)</b>  Sarah Holland, Community Youth Officer(CYO) provided an update on recent activities with the LYN. The youth apprentice for Trowbridge had stood down, and it was uncertain if there would be scope to replace them. However, it was reported a youth volunteer was undertaking some work with the CYO, and there were already several signups for a youth work induction course to begin in late January.</p> <p>The temporary Ice Rink which the Board had funded would take place 23-24 January 2016.</p> <p>The Board urged as many local youth groups to submit bids, noting the significant funding levels they still held for youth projects.</p> <p><b>vii. Highways</b>  Attention was drawn to the monthly newsletters produced by Wiltshire Council Highways, to be found at the following <a href="#">link</a>.</p>
6	<p><u>Outside Body and Working Group Updates</u></p> <p><b>Transforming Trowbridge</b>  A meeting was to take place 21 January 2016 and it was reported there remained a lot of interest in the Bowyers site.</p> <p><b>Campus Working Group</b>  A written update was provided as detailed in the agenda. Concerns were expressed over delays, and a note provided to the Chairman, attached to these minutes, from Maggie Rae, Corporate Director, in response to some of the concerns.</p>
7	<p><u>Julia House Initiative</u></p> <p>Ian Wadley from children's hospice Julia's House was in attendance to provide details of the organisation and its plans for expansion within Wiltshire. Details were provided of the family support focus of the charity, and it was explained they were already operating within the Wiltshire community, but would be opening a hospice in Devizes to complement their hospice in Dorset, to be able</p>

	<p>to provide community and home care across the entire two counties.</p> <p>Anyone who was interested in donating or supporting the charity was encouraged to contact them at <a href="https://juliashouse.org/">https://juliashouse.org/</a></p>
8	<p><u>Trowbridge Business Improvement District (BID)</u></p> <p>Kevin Bromwell from Mosaic Partnership, the lead consultant for the Trowbridge Business Improvement District (BID) project, provided a presentation on the Partnership's previous work developing BID schemes, with a 100% success rate, and an explanation of the process undertaken.</p> <p>It was explained the purpose of the BID was to identify priorities for the central business areas of urban areas, propose how these could be met, and a levy on local businesses to fund these with the purpose of improving the area and so increase investment and attractiveness of the area. It was highlighted that the priorities would be identified by businesses themselves, who would also be responsible for managing the allocation of funds raised by any levy, and that any plan produced and approved would need to specify what money would be spent on, and would be a legally binding agreement.</p> <p>It was explained that the feasibility and project support stages of the BID scheme had been completed, and consultation was underway for a draft plan to be subject to a ballot in June 2016.</p> <p>In response to queries it was stated common themes focused on by BIDs included increasing security and safety, maintenance and cleaning, marketing and business assistance, and that some BIDs focused entirely on one aspect. It was also clarified any levy would be based upon the rateable value of businesses in the area, and be set between 1-2%. Another option was a set amount per the size of each business, with a cap on the maximum, which would bring in a lower total amount. As the plan had not been completed with a proposed levy rate, it was not currently possible to confirm how much each business would be asked to contribute.</p> <p>The Board discussed the proposals, noting additional monies for town improvement was welcome, but that some businesses stated they had concerns, and that every effort must be made to contact all businesses to attempt to address those concerns. The Board requested further updated as the BID progressed.</p>
9	<p><u>Review of Provision of Support for Homeless People</u></p> <p>A written report was presented by Nicole Smith, Head of Housing Operations, on behalf of James Cawley, Associate Director, Adult Care Commissioning and Housing. The report detailed figures held by Wiltshire Council on homelessness in the community area and the county, with Trowbridge the area by far with the largest hub, along with the housing options available in the area to support this.</p>

	<p>In response to queries it was clarified the reference to Towpath House was a bedroom scheme in the town that was different to the children’s home building in Hilperton which had also been referred to by that name.</p> <p>The Area Board discussed the report, along with contributions from the public and representatives from local homeless support charity organisations, some of whom disputed the Wiltshire Council figures as too low based on their work in the town.</p> <p>The Area Board expressed its continued concern that properties that might be available or made available to provide further support for this problem, but that separate departments did not communicate to each other or councillors effectively on what those properties were or what the problems might be. With the withdrawal of Alabare Care drop-in centre due to the lack of a suitable property, despite some continued work through Breakthrough at the Salvation Army building, there was significant concern very vulnerable people were not going to be supported.</p> <p>The Board requested that the Community Engagement Manager coordinate a group to look into solutions and in particular assist in coordinating and communicating with council officers with local groups and volunteers to improve cooperation and information sharing.</p> <p><b><u>Resolved:</u></b></p> <p><b>To direct the Community Engagement Manager to oversee a community group to work with council officers to improve communication and outcomes for Homeless support.</b></p>
10	<u>Funding</u>
10a	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16:</p> <p><u>Community Grants</u></p> <p>i. <u>Rainbow Early Years</u> The sum of £950.00 was requested for the New External Door Secure Key Entry project.</p> <p><b><u>Decision</u></b> <b>The Area Board awarded the sum of £950.00 to Rainbow Early Years.</b></p> <p><b><u>Reason:</u> <i>The application met the Community Area Grant Criteria 2015/16.</i></b></p> <p>ii. <u>The Learning Curve (Voluntary Sector Development)</u></p>

	<p>The sum of £920.00 was requested for Catering equipment for healthy cooking sessions.</p> <p><b><u>Decision</u></b>  <b>To not award the grant.</b>  <b><u>Reason:</u> <i>The applicant was considered to have sufficient resources to fund the project without support from the area board.</i></b></p>
10b	<p><u>Local Youth Network Recommendations</u></p> <p>The Area Board considered funding requests from the Local Youth Network (LYN).</p> <p>i) ID170 - Create Energy....Release Your Potential  <b><u>Decision</u></b>  <b>To award £5000.00 toward the project from the Chamber of Commerce.</b></p> <p>ii) ID169 - WOW-Preparing for the World of Work  <b><u>Decision</u></b>  <b>To not award the grant, as recommended by the LYN.</b></p> <p>iii) ID173 - Opline - Trowbridge Skate Park  <b><u>Decision</u></b>  <b>To award £4720.00 toward the project from TCAF.</b></p> <p>iv) ID179 - Active Street Football  <b><u>Decision</u></b>  <b>To award £7910.00 toward the project from Active Trowbridge</b></p> <p>v) ID180 - Olympic Play Day  <b><u>Decision</u></b>  <b>To award £5000.00 toward the project from Active Trowbridge</b></p>
10c	<p><u>Community Area Transport Group (CATG) Recommendations</u></p> <p>The Area Board received the report from the Community Area Transport Group, with recommendations to award £8000 toward traffic calming in West Ashton, and £500 toward white bar marking in Maple Grove.</p> <p>It was also raised that the draft notes from the CATG should have included a request for records of traffic flows, and for officers to explore the possibility of a traffic census for all main routes in and out of the town.</p> <p><b><u>Resolved</u></b></p> <p><b>To award a total of £8500 to the 2 schemes as detailed in the report.</b></p>
11	<p><u>Community Engagement Manager Update</u></p> <p>The Community Engagement Manager provided an update, as attached to these minutes, on recent work throughout the community. Details were provided on initiatives in relation to Older People such as the Men’s Shed scheme,</p>

	community resilience workshops, , Child Poverty actions relating to teenage pregnancy and joining up initiatives, as well as workshops on arts development, increased work on equalities following the successful Black History Month event and legacy events for 2016.
12	<u>Urgent items</u> There were no urgent items.



# Chairman's Announcements

<b>Subject:</b>	<b>Wiltshire Passenger Transport Review</b>
<b>Officer Contact Details:</b>	<b>Passenger Transport Unit- 0300 456 0100/ <a href="mailto:passengertransport@wiltshire.gov.uk">passengertransport@wiltshire.gov.uk</a></b>
<b>Weblink:</b>	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council's passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council's Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link ([www.wiltshire.gov.uk/localtransportplan3](http://www.wiltshire.gov.uk/localtransportplan3))).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

**The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.**

If you have any queries, please contact us using the details:

By email to: [passengertransport@wiltshire.gov.uk](mailto:passengertransport@wiltshire.gov.uk)

Public Transport Survey  
Passenger Transport Unit  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN  
Tel. No. 0300 456 0100

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## **Trowbridge Regeneration Project/Campus development**

- Various options for development of East wing site Trowbridge were developed by consultants Pick Everard and Savills, in line with campus aspirations developed by the Campus Operations Board (COB). This work was paid for from the Economic Development Budget.
- The COB's Vision for the site included leisure and community facilities (including 3 x swimming pools, gym, healthcare centre, retail units, housing)
- The COB's preferred option results in a build cost of £30m+ which is £15 - £20m above what could be generated by development of the site.
- As there is no possibility of significant Capital investment from the Council in the foreseeable future, the proposed option does not appear to be viable.
- The COB reported in November that they reject the consultant's report as they do not agree with Savills assessment.
- The COB met with John Thompson who did not rule out the use of other capital receipts to fund the project. He stated that the original point of the Campus the reduction of WC's property portfolio to produce new more efficient community buildings. He did not rule out a capital contribution by WC to cover a funding gap if there was one. He felt the project would need to be funded and WC would try and come up with the best solution to this. He stated it would be for the Area Board to make a decision about how they wish to move forward but they needed to rethink the scale and therefore cost of their aspirations. He stated all communications should be channelled through the Trowbridge Community Engagement Manager.
- During the work on options appraisals there was engagement with representatives from the health sector.
- Meetings have taken place with a number of potential development partners / investors including site visits and sharing of the Pick Everard/Savills report with the caveat that it had been rejected by the COB.
- Discussions taken place with adjacent land owners (eg. Knees)
- Currently exploring partnership mechanism options ie. JV or Development Agreement or straight sale with planning conditions etc. Early indications show that site yield could be improved if Council entered into some form of lease back arrangement. More work needed to explore this option.
- Need to engage further with health sector – to manage opportunities elsewhere in Trowbridge. Meetings with NHS through One Wiltshire Estates Group.

- Some speculative pro-bono work is being undertaken by Lynch Robertson Architects to explore other development concepts for the site. Meeting in couple of weeks' time to review.
- Many of the aspirations of the COB have already been delivered or are in progress:
  - Key community aspirations have been incorporated into the County Hall ( Library, LD Centre, Police, community space etc)
  - Work is continuing on a community led cultural development at the old Town Hall
  - There are existing leisure facilities at Castle Place and a pool at Clarendon School.
  - The Civic Centre provides a range of accessible community facilities
  - A number of other Town centre regeneration projects have progressed over the last few years (St Stephen's Place / Brewery Quarter / Station / Civic Centre / Shires Gateway / County Hall / Cradle Bridge)

**14 January 2016**



# Community Engagement Update

# Initiatives in progress

- **Older People**
- Dementia friends Training Session – 8<sup>th</sup> Feb 2016
- Men's Shed Launch- 7<sup>th</sup> March 2016
- Intergenerational project Studley Green luncheon Club and school (tbc)
- OP Forum in planning
  
- **Child Poverty**
- Child poverty workshop held, working group set up
- Developing project to work with teenage boys around teenage pregnancy prevention
- Liaison with partners re joined up working- Healthy Neighbourhoods Challenge

# Initiatives in Progress cont:

- JSA development of the arts- arts workshop set up 18<sup>th</sup> Jan
- Community Resilience Workshop set up 21<sup>st</sup> Jan
- Supporting LYN management group and delivery of activities for young people
- Processing area board grants
- Promoting area board, grants scheme and meetings/workshops
- Weekly newsletter, Twitter updates
- Following Black History Month event, working with Corporate support office to widen scope of equalities work

# Legacy for Wiltshire 2016

## Key events...

- The Queen will be 90 this year
- Giant street party on The Mall - Sunday 12 June
- Communities across the country encouraged to have street parties on the same day
- Clean for The Queen campaign launch in March – end of May
- Olympic Games activities – schools mini Olympics, community events – Cycle Wiltshire, Big Pledge ‘Road to Rio’, Funding Future Olympians
- Follow our Wiltshire Olympians and Paralympians on their journey to Rio (*add in name/s local to area...*)





## Getting involved...

- Clean for The Queen – we could target local ‘hot spots’
- Host a street party/parties
- This year’s Big Pledge focuses on sports and activity challenges to improve our health and wellbeing – the Road to Rio challenge – tying in with the Olympic Games
- All ages and abilities can participate
- Could our area walk, swim, jog, run, row the furthest?



## Getting involved cont'd...

- Many walking and/or cycling events
- Plus local walking groups and cycling clubs and the Sky Rides
- Cycle Wiltshire event weekend of 7/8 May – new routes for all ages and abilities – Sign up to take part at [www.cyclewiltshire.org.uk](http://www.cyclewiltshire.org.uk)
- Local leisure centres ready to help with whatever activity you choose!

